Example of letter to parent from district of residence regarding FAPE

ON DISTRICT LETTERHEAD

Date

Parent/Guardian
Address
City, State, Zip

Re:_____ _____
Student Name Date of Birth

Dear

The _(Name of District of Residence) was notified by the ___(Name of Attending District)__ that their district completed a multifactored evaluation and found that your child, _____(Name)_____ was identified as eligible for special education due to a _____(Reason)_____.

As district of residence for your child, we are required by the Individuals with Disabilities Education Act of 2004 (IDEA) to provide your child with a free appropriate public education. Please contact __(Contact Name)____ at __(Phone Number)__ if you are interested in scheduling a meeting with our district's IEP team to discuss your child's needs and determine services and supports that will assist your child should you choose to enroll your child in our school district.

At that meeting we will offer a free appropriate public education (FAPE) to allow your child to make meaningful progress in the general curriculum to meet Ohio's Academic Content Standards. An IEP will be developed if you enroll your child in the public school system.

Sincerely,

_____
Name

_____
Title

_____
District of Residence

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